INSTRUCTIONS FOR AUTHORS

“Healthline” is a biannual national journal of Indian Association of Preventive and Social Medicine. “Healthline” aims to promote quality research in the field of Community Medicine and Public health. The editorial board of the journal is committed to an unbiased, independent, anonymous and confidential review of submitted articles. Manuscripts submitted to this Journal, should not have been published or under consideration for publication in any substantial form in any other publication, professional or lay. All the manuscripts once submitted to and published in the Healthline will become the property of the journal.

Process for submission:

Authors are requested to strictly follow the guidelines provided herewith, while preparing the manuscripts for submission to the “Healthline” journal.

Peer Review Process:

The “Healthline” journal follows double blind peer review process. Following receipt of a manuscript from the authors, the manuscript undergoes an editorial review (by editor in chief/executive editor/joint editor). If the manuscript is found appropriate for the further process following the editorial review, the blind manuscript is sent to two anonymous peer reviewers and one statistical reviewer. It is ensured that the reviewers are having qualifications of post-graduation or higher in the concerned subjects and not from the same institute where the authors belong. Upon completion of peer review, the changes suggested by the reviewers are forwarded to the authors and modifications are sought with explanations (if required). The revised manuscript is again forwarded to the concerned reviewers. If the reviewers are satisfied with the revisions from the authors, the manuscript is accepted and formative changes are done for the publication. At any stage of review, if editorial board members or reviewers find the manuscript unsuitable for the publication, the manuscript is rejected.

General Instructions:

The manuscript can be submitted through email to editorhealthline@gmail.com. The email should contain soft copies of authorship and copyright form (duly signed by all the authors), title page and original manuscript in separate documents. Authors are requested to prepare the article typed in “Times New Roman” fonts with size of “12”. Double spacing (including references), should be followed with wide margins. There is no need to send a hard copy.

Editorial Office: Community Medicine Department, GCS Medical College, Opp. DRM Office, Nr. Chamunda Bridge, Naroda Road, Ahmedabad-380025

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**Preparation of Manuscript**

Following are the word limits to be followed while submitting an article.

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<tr>
<th>Type of Article</th>
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<tr>
<td>Editorial (by invitation only)</td>
<td>1500</td>
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<tr>
<td>Continuing Medical Education/ Review article</td>
<td>4500</td>
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<tr>
<td>Original article</td>
<td>3000</td>
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<tr>
<td>Short article</td>
<td>1500</td>
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<tr>
<td>Letter to Editor</td>
<td>750</td>
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<tr>
<td>Book review (should not be sponsored by any company/organization)</td>
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*Excluding abstract, references, tables and images

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**Ethical Issues:**

All articles should mention how human and animal ethical aspect of the study was addressed. Whether informed consent was taken or not. Identifying details should be omitted if they are not essential. When reporting experiment on human subjects, authors should indicate whether the procedures followed were in accordance with the Helsinki Declaration of 1975, as revised in 2000. (http://www.wma.net).

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**Title page:**

This should contain the title of the manuscript, name and designation of all the authors, a short title (not more than 40 letters) to be used as the running title, source of support in the form of grants, equipments, drugs etc., acknowledgement, the institution where the work has been carried out and the address with contact number and email ID of the corresponding author. There should also be mention of life membership number of first or second author with IAPSM-GC.
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A brief statement on source of funding and conflict of interest should be included in the manuscript.

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The involvement of study participants should be voluntary and following informed consent. Any details disclosing identification of the patients (names, record numbers, contact details, photographs and pedigree) must not be included in the published article. In case, such information is necessary for scientific reasons, an informed consent must be obtained from the study participants or parents/guardian (in case of children less than 18 years of age). Informed consent for this purpose requires that a patient who is identifiable be shown the manuscript to be published. Authors should identify individuals who provide writing assistance and disclose the funding source for this assistance. Identifying details should be omitted if they are not essential. Complete anonymity is difficult to achieve, however, and informed consent should be obtained if there is any doubt. If identifying characteristics are altered to protect anonymity, authors should provide assurance that alterations do not distort scientific meaning and editors should so note. When informed consent has been obtained it should be indicated in the published article.

(Source: International Committee of Medical Journal Editors ("Uniform Requirements for Manuscripts Submitted to Biomedical Journals"), February 2006)

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Citation: Several research studies have revealed gap between facts and beliefs of adolescent girls and showed that there is low level of awareness about menstruation among girls when they first experience it. 


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Illustrations (Maximum 4):

These should be of the highest quality, preferably black and white and editable. Graphs should be drawn by the artist or prepared using standard computer software. Number all illustrations with Arabic numerals (1, 2, 3....).

Legends:

A descriptive legend must accompany each illustration and must define all abbreviations used therein.

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These must be self–explanatory and must not duplicate information in the text. Each table must have a title and should be numbered with Arabic numerals. Each table should be typed in double space, on a separate sheet of paper. No internal horizontal or vertical lines should be used. All tables should be cited in the text.

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As per the 22nd General Body Meeting of IAPSM-GC, manuscript processing charges will be applicable to the publications in “Healthline” journal, as mentioned below, with effect from 1st issue of volume 6 of Healthline Journal.

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